

HINDUSTAN ZINC LIMITED
CHANDERIYA LEAD ZINC SMELTER
P.O. – PUTHOLI, DISTT. – CHITTAURGARH, (RAJ.)
Tele / Fax No. 01472 – 255588

**NOTICE OF INVITATION OF TENDER FOR TRANSPORTATION OF
BULK CHEMICALS & BY PRODUCTS (Miscellaneous Items)**

Tender No.HZL/CLZS/CONT/BULK/10-11/01

Date: 08.02.2010

LAST DATE OF SUBMISSION : 25.02.2010.

M/s _____

Dear Sir (s),

1. Sealed tenders are invited for the Transportation of Miscellaneous Items for one year (Apr.'10 to Mar.'11) as specified under "Scope of Work" appended hereto.
2. Tenders must be submitted in sealed envelope only superscripted on the face thereon "TENDER FOR.... & TENDER NO. .. to reach the below given address on or before the closing hours of **25th February '10.**
3. **EARNEST MONEY :-**
 - (i) Participating tenderers must deposit Earnest Money Deposit (EMD) of Rs.2,00,000/-(Rupees Two lacs only) in the form of Demand Draft in favour of "HINDUSTAN ZINC LIMITED", payable at Chittaurgarh, Rajasthan.
 - (ii) Cheque, Bank Guarantee (B.G.) or any outstanding payment with Hindustan Zinc Limited (HZA) shall not be accepted / considered as EMD.
 - (iii) The amount of EMD deposited is liable to be forfeited if successful tenderer(s) do not accept the work awarded.
 - (iv) The EMD amount will not attract any interest and the EMD amount will be returned to unsuccessful tenderers after finalization of Work Order.

Yours sincerely,

For **HINDUSTAN ZINC LIMITED,**

(Authorised Signatory)

Address to submit the tender

A.G.M. - Logistics
Chanderiya Lead Zinc Smelter
Hindustan Zinc Ltd.,
P.O. : Putholi – 312 021
Chanderiya, Chittaurgarh,
Rajasthan


Enclose :- Main terms & Conditions, Annexures A & B.



MAIN TERMS & CONDITIONS

1. SCOPE OF WORK ---

Transportation of the BULK CHEMICALS & BY PRODUCTS (Miscellaneous Items) such as Coke Fines, Bagged Calcine, Bagged Sinter Fines, Sodium Sulphate, Raw Zinc Oxide, Zinc Dust, High Silver Lead, Lead Scrap, Zinc Metallics etc. from & to different units of Hindustan Zinc Limited (HZL), to various destinations in India as indicated in the Annexure(s) attached. **Please quote the rates in Annexure(s) itself.**

- i. Transporters have to lift indented quantity as per plan given in writing preferably by  mail (no verbal / telephonic message) from Officer In-charge of HZL unit..
 - ii. In any case transporter will have to lift indented quantity within 48 hours (two working days). Officer Incharge of the concerned HZL unit will be authorized to arrange lorry / vehicle from open market for any shortfall in placement after 48 hours under risk purchase.
 - iii. Vehicle deployed for loading must have good quality tarpaulin and loaded cargo must be covered by tarpaulin, tying it securely and sealed. Failure of this will attract penalty according to the nature of loss to consignment which shall be binding on Service Provider.
 - iv. Number of bundles/ bags (intact with strap / stitching, NO loose consignment) and weighment should be properly recorded on the relevant Lorry Receipt (LR) and same would be basis for verification and proper delivery at destination with 0.20% weighment tolerance. In case of loose consignment weighment should be properly recorded and weighment tolerance allowed shall be upto 0.20%.
 - v. In transit if the duplicate copy of excise invoice is lost by lorry driver than Service Provider will be penalized Rs.1000/- per invoice and also any loss due to non delivery of excise document will be recovered from the Service Provider.
 - vi. HZL reserve the right to award the contract to any party as parallel as partly or fully or contract / tender can be terminated without assigning any reason to it.
2. Service Providers have to submit the Bank Guarantee (BG) for Rs.2 Lacs as Security Deposit within 15 days on award of contract valid for a period of three months in excess of validity period of the contract.
3. Contract period will be effective from April 2010 to March 2011.
4. Service Provider should quote the Freight rate for transportation inclusive of all expenses such as road tax, toll tax, insurance, permit expenses, statutory levies, demurrage, mathadi union / varai charge (if any) etc. as and where applicable. Service Tax extra as applicable.
5. Loading & unloading shall be in HZL account.
6. Detention at loading point will be not payable.
7. Detention per lorry per day at unloading point is however payable @ Rs.1000/-.

8. Freight Rate will be firm & fixed till the period of contract. However, HZL will make changes in its Basic Freight Rate against escalation in Diesel price as per formula given below.

Formula: HZL shall increase/ decrease its Basic Freight Rate by 0.30% proportionately for every 1% change in diesel price

9. Service provider is required to submit Freight Bills with all relevant documents with proof of delivery once in a fortnight (15 days) to respective Receiving units, for which payment will be released within 15 days after submission of bills. However, delay in payment of bill due to any reason will not vitiate other terms of the contract nor will it give any right to the service provider to suspend the work.
10. Transit time is allowed as given in the Annexure(s) attached excluding the day of dispatch and reporting at destination. Transit time is the actual running time of vehicle from origin to destination.

In case if vehicle is reporting next working day of Sunday or any national / state holiday at destination than the holiday days would be not considered under transit period for vehicles suppose to report on holiday days. But in case if the vehicle instead of reporting before holiday (actual / theoretically reporting day) reports after holiday in such case for calculating Delay penalty holiday days will be counted. For example :

Assumption : Date - 1st Oct. is Sunday and 2nd Oct. is Gandhi Jayanti (national holiday).

Case 1 : Suppose – Calculated reporting date is 01st Oct., but destination office endorses reporting date as 03rd Oct. In such case 01st & 02nd Oct. will be not considered under transit period and will not attract delay penalty.

Case 2 : Suppose – Calculated reporting date is 30th Sept. and destination office endorses reporting date as 03rd Oct. In such case 01st & 02nd Oct. will be considered under transit period and will attract delay penalty.

Case 3 : Suppose – Calculated reporting date is 30th Sept. and destination office endorses reporting date as 01st Oct. and unloads on 03rd Oct. in such case one day delay will be considered and will attract delay penalty. But service provider will not be liable for any detention as 01st & 02nd is holiday.

Penalty of Rs.1000/- per day per truck will be imposed for every delayed delivery day in reporting of vehicle as per transit period prescribed in enclosed Annexure(s).

However, delay in delivery can be condoned on valid ground such as vehicle breakdown or vehicle detained by some agency or natural calamity or force majeure situations for which information should be furnished within next 2 working days of the happening and bill / document to be submitted as proof of occurrence with the freight bill for the approval of the delay occurred. Service provider has to provide information to the concerned Officer In-charge of HZL unit.

11. Transshipment of goods is strictly not allowed in route unless warranted due to failure of vehicle to move further or accident incurred or vehicle detained by agency for some reason or lorry for a particular destination is not available. In case of vehicle accident / break down / detained service provider has to inform to Officer In-charge of concerned HZL unit through email or fax and get approval prior to transshipment. While submitting freight bill for such vehicles service provider is required to attach the



approval provided with proof of documents showing condition of vehicle under accident / break down / detained.

Transshipment without valid approval shall attract penalty of 1/3 of the freight payable for the transshipped lorry.

While carrying out any such transshipment service provider has to take all care so that no damage occurs to the product and its packing. Further, cost of repacking if applicable have to be borne by service provider.

Transshipment done with approval of concerned Officer In-charge to accommodate emergency requirement or to accommodate heavy dispatches will not attract any penalty.

12. Service Provider shall ensure total compliance of Indian Motor Vehicle Act and amendments thereof as made from time to time.
13. Service Provider will take necessary steps to protect the material from loss, damage or deterioration till it gets delivered to destination. Transporter shall be responsible for all loss, destruction, damage and or deterioration of the material from any cause, whatsoever, while in transit or during handling.
14. Transit insurance of material shall be in HZL account. HZL shall take appropriate marine insurance policy to cover the risk for transportation of the goods involved. The service provider shall produce requisite documents and evidences as may be desired for lodging of claims by HZL against partial or total loss. HZL however reserves its right to take or recover such losses from the service provider in the event of loss of goods, loss of value of goods due to negligence of the service provider and the decision of HZL on such recovery shall be final and binding on the service provider. However, **under Insurance the Excess** clause applicable is as noted below :
 - a. Packed Cargo : 0.50% of the value of consignment.
 - b. Loose Cargo : Rs.1,00,000/- on each and every consignment.
 - c. Liquid Cargo : 0.50% of the value of consignment.
15. Decision for awarding Contract / Work Order shall be at sole discretion of HZL applying reverse auction / negotiation or both & fitness of the tenderer.

For Hindustan Zinc Limited

For Tenderer

Authorised Signatory

**Authorised Signatory with
seal of the company**

ANNEXURE – “A”

Please submit following details alongwith the tender :
 (you can use additional sheet for furnishing full details where ever its required)

S.No.	Description	Details
1.	Name of the Firm	
1(i)	Sister concern(s) (Name details if any)	
2.	Head Office Address : Contact person (Owner/Director name) Tel. No. Mobile No. e- mail address	
2.(a)	Registered Office Address : Contact person Tel. No. Mobile No. e- mail address	
3.	No. of Branches in India No. of Branches out of India (List with contact details to be attached)	
3(i)	If you have branch at Chittorgarh : Branch address Contact person Tel. No. Mobile No. e- mail address	
3 (ii)	If you have branch at Udaipur : Branch Address Contact person Tel. No. Mobile No. e- mail address	
3(iii)	If you have branch at Visakhapatnam Branch address Contact person Tel. No. Mobile No. e- mail address	



S.No.	Description	Details
3(iv)	If you have branch at Haridwar Branch address Contact person Tel. No. Mobile No. e- mail address	
4	Status – Company/ Partnership firm / Proprietorship etc. (attach document)	
4(i)	Date of Firm start	
5	IBA Registration No.	
5(i)	IBA validity date (attach certificate)	
6	Permanent Account no. (PAN no.)	
7	Service Tax registration no.	
8	Projected turnover 2009-10	
8(i)	Audited turnover 2008-09 (attach Balance sheet)	
8(ii)	Audited turnover 2007-08 (attach Balance Sheet)	
9	No. of vehicles in own fleet (attach details with carrying capacity of vehicles)	
9(i)	No. of vehicles as attached fleet	
10	Your dealing Bank(s)	
10(i)	Financial Status from Bank certified	
11	Your Major Client(s) during the year 2009-10 with approx. turn over (W.O. copy attached)	
12	Where you had been working with any of Vedanta group unit in last 3 years, furnish unit name with turnover.	
13.	EMD Details (DD No., dt. and Bank name)	

ANNEXURE – “B”

Please quote the rate for the following routes by ROAD :

From	To	Approx Distance (km)	TRANSIT DAYS	Basic Freight Quote (Rs./MT)
Vizag	Debari	1796	6	
Vizag	Chanderiya	1688	5	
Vizag	Haridwar	1975	6	
Vizag	Dariba	1825	6	
Chanderiya	Vizag	1688	5	
Chanderiya	Debari	120	1	
Chanderiya	Dariba	80	1	
Debari	Vizag	1796	6	
Debari	Chanderiya	120	1	
Debari	Haridwar	915	3	
Debari	Dariba	65	1	
Dariba	Vizag	1825	6	
Dariba	Chanderiya	80	1	
Dariba	Debari	65	1	
Haridwar	Vizag	1975	6	
Haridwar (simple lorry / platform)	Chanderiya	930	3	
Haridwar	Dariba	900	3	
Haridwar	Debari	945	3	
Dahej (Baroda)	Debari	414	2	
Silvassa	Chanderiya	773	3	
Nagda	Chanderiya	223	2	
Nagda	Debari	323	2	
Nagda	Dariba	276	2	
Veraval	Chanderiya	809	3	
Dahej (Baroda)	Chanderiya	635	2	
Dahej (Baroda)	Dariba	572	2	
Dariba (Containerized lorries only)	Pantnagar	995	3	
Haridwar (Containerized lorries only)	Chanderiya	930	3	
Haridwar (Containerized lorries only)	Dariba	835	3	